

Guide for Building Permit Fees

The following fees were adopted by the City Council on September 12, 2022 and are in reference to Chapter 1, Division II Scope and Administration, Section 109 of the California Building Code, and Chapter 1, Division II, Section R108 of the California Residential Code, providing for the collection of fees thereof. Where applicable, the fees reflect the appropriate compensation for the professional work required of Building Division staff at a rate of \$166 per hour.

I. BUILDING PERMIT FEES

A fee for each building permit shall be paid to the City of Daly City, as set forth in Table 1-A (below). Fees are based on Permit Valuations. Permit valuations reflect the total value of work under the permit application scope of work, including materials and labor. Final Building Permit Valuation shall be set by the Building Official of the Authorized Representative. See CBC [A] 109.3.

Table 1-A:	
VALUATION	
\$2,000 or less	\$124.00
\$2,001 to \$25,000	\$124.00 + \$14.04 x (# of \$1,000 increments more than \$2,000, or fraction thereof)
\$25,001 to \$50,000	\$447.03 + \$29.80 x (# of \$1,000 increments more than \$25,000, or fraction thereof)
\$50,001 to \$100,000	\$1,192.09 + \$10.93 x (# of \$1,000 increments more than \$50,000, or fraction thereof)
\$100,001 to \$500,000	\$1,738.46 + \$5.43 x (# of \$1,000 increments more than \$100,000, or fraction thereof)
\$500,001 to \$1,000,000	\$3,911.53 + \$10.06 x (# of \$1,000 increments more than \$500,000, or fraction thereof)
\$1,000,001 to \$5,000,000	\$8,940.65 + \$1.26 x (# of \$1,000 increments more than \$1,000,000, or fraction thereof)
\$5,000,001 to \$10,000,000	\$13,969.76 + \$0.37 x (# of \$1,000 increments more than \$1,000,000, or fraction thereof)
\$10,000,001 or greater	\$15,832.40 + \$0.19 x (# of \$1,000 increments more than \$1,000,000, or fraction thereof)

Construction & Demolition Refundable Security Deposits:	
New Residential Construction more than \$25,000	0.03 x (Valuation, \$300 minimum, \$5,000 maximum)
New Commercial Construction more than \$25,000	0.03 x (Valuation, \$300 minimum, \$30,000 maximum)
Residential Alterations more than \$15,000	0.03 x (Valuation, \$300 minimum, \$5,000 maximum)
Commercial Alterations more than \$15,000	0.03 x (Valuation, \$300 minimum, \$30,000 maximum)
Complete Demolition (public property damage)	\$3,000
Complete Demolition (recycling)	\$3,000
Roof Construction of any type	\$300

Construction & Demolition Administrative Fees:	
Administrative Fee	\$91
Special Handling Fee for C&D deposit due to expired permit (with receipt from approved recycling center)	\$219

II. BUILDING PLAN REVIEW FEES

When a plan or other data are required are to be submitted, a Plan Review Fee shall be paid at the time of submitting plans and specifications for review. Said Plan Review Fee shall be 79 percent of the Building Permit Fee and include three plan reviews.

Plan Review Fee	0.79	x (Building Permit Fee, \$161 minimum)
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When plans are incomplete or changed so as to require additional plan review, an Additional Plan Review Fee may be charged if it is deemed necessary by the Chief Building Supervisor/Building Official or the Authorized Representative. The Additional Plan Review Fee shall be 79% of the Building Permit Fee commencing with the fourth plan review and repeating every three plan reviews thereafter. Or, an hourly rate, rounded to the nearest one-quarter hour, will be charged for additional review that is deemed minor by the Chief Building Supervisor/Building Official or the Authorized Representative.

Additional Plan Review Fee	0.79	x (Building Permit Fee, \$161 minimum)
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The cost of any report, analysis, or study conducted by a third party plan review consulting company and coordinated by City staff will be equal to that company's fee, plus a 20% administrative fee.

Third Party Plan Review Administrative Fee	0.20	x (third party company's fee, \$300 minimum deposit)
Third Party Inspection Administrative Fee	0.20	x (third party company's fee, \$300 minimum deposit)

III. PLANNING DIVISION PLAN REVIEW FEE

Planning Division Plan Review Fee	0.20	x (Building Permit Fee)
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IV. ENGINEERING DIVISION PLAN REVIEW FEE

Engineering Division Plan Review Fee	0.39	x (Building Permit Fee)
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V. FIRE DEPARTMENT PLAN REVIEW FEES

Fire Safety Plan Review Fee	see Fire Department fee schedule	
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VII. ARCHIVE FEE

Archive Fee	0.04	x (Building Permit Fee)
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VIII. TECHNOLOGY FEE

Technology Fee	0.09	x (Building Permit Fee)
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IX. FEE FOR THE ALQUIST PRIOLO HAZARD ACT

The Building Division shall collect a fee from each applicant for a building permit within the special studies zones heretofore designated valuation of the proposed construction for which the building permit is issued, as determined by the Chief Building Supervisor/Building Official or the Authorized Representative.

X. TITLE 24 ENERGY FEES

Plan Review	0.10	x (Building Permit Fee)
Inspection	0.10	x (Building Permit Fee)

XI. CALIFORNIA GREEN BUILDING FEES

Plan Review	0.05	x (Building Permit Fee)
Inspection	0.05	x (Building Permit Fee)

XII. FEE FOR THE STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)

The Building Division shall collect a fee from each applicant for a building permit. Fees collected shall be deposited into the SMIP Special Fund of the California State Treasury. The fee was increased by the State effective July 1, 2014.

One to Three Story Residential	0.00013	x (Valuation, \$0.50 minimum)
Over Three Story Residential and all Commercial	0.00028	x (Valuation, \$0.50 minimum)

XIII. CALIFORNIA STATE BUILDING STANDARDS ADMINISTRATION SPECIAL REVOLVING FUND

The Building Division shall collect a fee, effective January 1, 2009, from each applicant for a Building Permit. Fees collected shall be submitted quarterly to the California Building Standards Commission. The fee is assessed at the rate of \$4 per \$100,000 in valuation, with appropriate fractions thereof, but not less than \$1. "Appropriate fractions thereof" is interpreted to be \$1 per every \$25,000 in valuation, per table below:

Permit Valuation	
\$1 to \$25,000	\$1
\$25,001 to \$50,000	\$2
\$50,001 to \$75,000	\$3
\$75,001 to \$100,000	\$4
\$100,001 or greater	\$4 + \$1 x (# of \$25,000 increments more than \$100,000, or fraction thereof)

XIV. GENERAL PLAN MAINTENANCE FEE

General Plan Maintenance Fee	0.010	x (Valuation)
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XV. AB 1600 FEES

Residential Development		
Zone 1	\$3.36	x (# of square feet, \$5,247 maximum)
Zone 2	\$3.38	x (# of square feet, \$5,977 maximum)
Zone 3	\$3.25	x (# of square feet, \$5,074 maximum)
Zone 4	\$3.72	x (# of square feet, \$5,813 maximum)

Zone 5	\$9.36	x (# of square feet, \$14,616 maximum)
Zone 6	\$3.15	x (# of square feet, \$4,910 maximum)
Zone 7	\$2.71	x (# of square feet, \$4,230 maximum)
Zone 8	\$3.29	x (# of square feet, \$5,133 maximum)
Zone 9	\$2.71	x (# of square feet, \$5,230 maximum)
Zone 10	\$2.35	x (# of square feet, \$3,674 maximum)
Zone 11	\$2.71	x (# of square feet, \$4,230 maximum)

Commercial or Industrial		
All Zones	\$2.50	x (# of square feet)

XVI. OTHER INSPECTIONS AND FEES

Inspection outside of normal business hours	\$185	x (# of hours, rounded to the nearest one-quarter hour, one hour minimum)
Inspection for which no fee is specifically indicated	\$149	x (# of hours, rounded to the nearest one-quarter hour, one hour minimum)
Third inspection or reinspection when such portion of work for which inspection is called for is not complete or when corrections called for have not been made	\$161	x (# of hours, rounded to the nearest one-quarter hour, one hour minimum)

XVII. PENALTIES FOR WORK WITHOUT A PERMIT

Whenever a special investigation determines any work has commenced for which a permit is required without first having obtained said permit, a penalty, in addition to the Building Permit Fee and any applicable Code Enforcement fees, shall be collected whether or not a permit is then or subsequently issued. The payment of such penalty shall not exempt any person from compliance with all provisions of the California Building Code nor from any additional penalty prescribed by law. This provision shall not apply to emergency work when it shall be provided to the satisfaction of the Chief Building Supervisor/Building Official or the Authorized Representative that such work was urgently

Fee Plus Penalty for first time offenders	Building Permit Fee +	1	x (Building Permit Fee)
Fee Plus Penalty for second time offenders	Building Permit Fee +	2	x (Building Permit Fee)
Fee Plus Penalty for third or more time offenders	Building Permit Fee +	10	x (Building Permit Fee)

XVIII. ADMINISTRATIVE FEES

Temporary Certificate of Occupancy processing fee [1]	\$460	x (# of certificates)
Processing Address Assignment	\$248	x (# of hours of processing, rounded to the nearest one-quarter hour)

Administrative Review by the Chief Building Supervisor/Building Official or the Authorized Representative:

Alternate Method of Construction	\$354	x (# of hours, rounded to the nearest one-quarter hour, \$708 minimum deposit)
Request for re-evaluation of Building Code	\$354	x (# of hours, rounded to the nearest one-quarter hour, \$708 minimum deposit)
Review of Disabled Access "Unreasonable Hardship and Disproportionate Cost"	\$354	x (# of hours, rounded to the nearest one-quarter hour, \$708 minimum deposit)
Change of Address Review for Single Family Dwelling	\$124	x (# of hours, rounded to the nearest one-quarter hour, \$248 minimum deposit)

Extension or Reactivation of Permit or Plan Case (Non-Code Enforcement):

Extension of Permit or Plan Case which is about to expire	\$ 166.00 x (# of hours, \$166 minimum)
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[1] A minimum cash deposit of \$1,000 shall be collected at the time of issuance of the Temporary Certificate of Occupancy, or an amount 1.25 times the valuation of the work outstanding, whichever is greater. The valuation is as determined by the Chief Building Supervisor/Building Official or the Authorized Representative. Upon failure of the applicant to complete the work on time as agreed, the City may cause the work to be done. This fee is refundable in its entirety upon successful completion of the work by the applicant or partially refundable if the City incurs expense causing said work to be done.

XIX. MISCELLANEOUS FEES

Copies of Documents 8.5" x 11" (black & white)	\$0.10 x (# of pages)
Copies of Documents 8.5" x 11" (color)	\$0.50 x (# of pages)
Copies of Documents 11" x 17"	\$1.50 x (# of pages)
Reproduction of Plans	1.20 x (outside reproduction company fee, \$300 minimum deposit)
Request for Official Public Records	coordinated by the City Attorney's Office

XX. FEE REFUNDS [2]

Permit Fees

The Chief Building Supervisor/Building Official or the Authorized Representative may authorize the refund of any permit fee paid when no work has been done under a permit issued in accordance with this code, or for a permit which has been paid and is withdrawn or cancelled without any inspection, provided the permit has not expired.

Refund	0.65 x (Building Permit Fee)
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Plan Review Fees

The Chief Building Supervisor/Building Official or the Authorized Representative may authorize the refund of a building division plan review fee when plan review has not commenced.

Refund	0.65 x (Building Plan Review Fee)
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[2] When a fee refund occurs, the City will retain no more than \$1,000 to cover administrative costs.

XXI. RESIDENTIAL REQUIREMENTS REPORT FEE

3R Report	\$113 x (# of addresses)
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XXII. MOBILE HOME PERMIT FEES

Mobile Home Permit Fees are set by California Code Title 25, Division 1, Chapter 2, Article 1020.7.

Mobile Home Permit Fee	\$196
Mobile Home Accessory Structure Fee	\$196

XXIII. ASPHALT KETTLE OPERATION ANNUAL PERMIT FEES

Annual permit required by roofing contractors who perform an asphalt kettle operation.

Asphalt Kettle Operation Annual Permit Fee	see Fire Department fee schedule
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XXIV. PHOTO VOLTAIC PERMIT FLAT-RATE FEES [3,4,5,6]

Residential based on \$10,000 valuation and 10 kW or less	
Building Plan Review Fee	\$150.00
Planning Plan Review Fee	\$54.75
Building Permit Fee	\$126.65
Supplemental Electrical Permit Fee	\$57.00
Archive Fee	\$7.07
Technology Fee	\$3.53
SMIP	\$1.00
General Plan Maintenance Fee	\$50.00
Total Permit Fees	\$450.00

Commercial based on \$46,000 valuation and 50 kW or less [7]	
Building Plan Review Fee	\$300.00
Planning Plan Review Fee	\$109.50
Building Permit Fee	\$353.30
Supplemental Electrical Permit Fee	\$114.00
Archive Fee	\$14.14
Technology Fee	\$7.06
SMIP	\$2.00
General Plan Maintenance Fee	\$100.00
Total Permit Fees	\$1,000.00

[3] Permit Fees are the maximum allowable under AB 1801 and SB 1222.

[4] An additional Building Permit is required for structural upgrades associated with photo voltaic installation.

[5] An additional Electrical Permit is required if an electrical panel upgrade is required or a battery is being installed.

[6] Fire plan check fees are added to the plan check fees when the system exceeds 10 kW.

[7] The Permit Fee increases by \$7 per kW for each kW from 51 kW to 250 kW and an additional \$5 per kW for each kW more than 250 kW.

