

# Special Inspection Form Existing Building

ECD FORM  
#101

## SPECIAL INSPECTIONS AND TESTING AGREEMENT- Short Form

**FORM SUBMITTAL** -The Owner or Owner's Agent, on the advice of the Registered Design Professional In Charge, must complete this form, secure signatures by all parties, and submit to the City of Daly City for review. **Please Note:** The owner or registered design professional in responsible charge acting as the owner's agent – **NOT THE CONTRACTOR** – shall employ one or more special inspection agencies to perform special inspections services.

- Copies of all laboratory reports and inspections shall be sent directly to the City Economic and Community Development Division and to the registered design professional in responsible charge by the Testing agency on a weekly basis.
- Prior to issuance of an occupancy permit, the Inspection Agency shall submit a statement that all items of designated work performed were reported. Any items checked but not tested or inspected will be noted and explained.

<b>Project Information</b>				
Building Permit No.:		Project Address:		
<b>Special Inspection Agency Information</b>				
Firm Name:				
Name (print):		Signature:		Date:
<b>Design Professional in Responsible Charge (Engineer / Architect)</b>				
Name (print):		Signature:		Date:
<b>Owner / Authorized Owner's Agent Information</b>				
Name (print):		Signature:		Date:
<b>Contractor Information</b>				
Name (print):		Signature:		Date:

<b>REINFORCING STEEL</b>					<b>FILL MATERIAL</b>		<b>PILING, CAISSONS, CAPS, TIES</b>	
<input type="checkbox"/> Tensile & Bend, one set per heat per ____ tons					<input type="checkbox"/> Acceptance Test		<input type="checkbox"/> Inspection of Reinforcing Placement	
<input type="checkbox"/> Inspection of Placement					<input type="checkbox"/> Moisture-Density Determination		<input type="checkbox"/> Inspection of Concrete Placement	
<input type="checkbox"/> Inspection of Welding					<input type="checkbox"/> Field Density		<input type="checkbox"/> Inspection of Concrete Batching	
<b>MASONRY</b>					<b>FIREPROOFING</b>		<b>STRUCTURAL WOOD</b>	
<input type="checkbox"/> Prelim. Acceptance Tests (Masonry Units, Wall Prisms)					<input type="checkbox"/> Inspection of Placement		<input type="checkbox"/> Inspection of Fabrication	
<input type="checkbox"/> Subsequent Tests (Mortar, Grout, Field Wall Prisms)					<input type="checkbox"/> Density Tests		<input type="checkbox"/> Inspection of Truss Joist Fabrication	
<input type="checkbox"/> Inspection of Grouting					<input type="checkbox"/> Thickness Tests		<input type="checkbox"/> Sample & Test Components	
<input type="checkbox"/> Inspection of Placement & Grouting					<input type="checkbox"/> Inspect Batching		<input type="checkbox"/> Inspection of Glu-Lam Fabrication	
<b>CONCRETE, SHOTCRETE, GROUT &amp; MORTAR</b>					<b>PRECAST CONCRETE</b>		<b>STRUCTURAL STEEL</b>	
Conc.	Shot.	Grout	Mortar	Type of Test	<input type="checkbox"/> Reinforcing Tests		<input type="checkbox"/> Shop Identification & Welding Inspection	
				Aggregate Tests for Designs	<input type="checkbox"/> Inspection of Reinforcing Placement		<input type="checkbox"/> Shop Ultrasonic Inspection	
				Suitability of Aggregates	<input type="checkbox"/> Inspection of Tendon Placement		<input type="checkbox"/> Shop Radiography	
				Mix Designs	<input type="checkbox"/> Inspection of Concrete Placement		<input type="checkbox"/> Field Welding Inspection	
				Test Panel	<input type="checkbox"/> Inspection of Concrete Batching		<input type="checkbox"/> Field Bolting Inspection	
				Batch Plant Inspection	<input type="checkbox"/> Inspection of Panel Attachments		<input type="checkbox"/> Field Ultrasonic Inspection	
				Cement Grab Sample	<input type="checkbox"/> Compression Tests		<input type="checkbox"/> Field Radiography	
				Inspect Placing	<input type="checkbox"/> Inspection of Stressing/Transfer		<input type="checkbox"/> Metal Deck Welding Inspection	
				Compression Tests	<b>OTHER TESTS</b>			
				Cast Specimens	Specify if other tests, inspections, or special instructions are required for the project:			
				Pick-Up Samples	<input type="checkbox"/> Epoxy / Undercut / Expansion / Screw Anchors			
				Shrinkage Bars	<input type="checkbox"/>			
				Yield Check	<input type="checkbox"/>			
				Air Check	<input type="checkbox"/>			
				Dry Unit Weight	<input type="checkbox"/>			

OFFICIAL USE ONLY

Signature of Building Official or Designee

Name

Date



Daly City Economic and Community Development Services

City Hall – 333 90<sup>th</sup> Street, Daly City CA 94015

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www.dalycity.org